

World Kuk Sool Association

Kuk Sool Won™ UK Schools 2023/2024 Event Risk Assessment

Reference No.	RA 001	Issue No.	001
Review Date	12/11/23	Date of Assessment	10/11/23

This Risk Assessment has been updated to cover all events run by Kuk Sool Won™ (KSW) UK Schools throughout the training year 2023/2024. This includes seminar tours, workshops, testings, tournaments and demonstrations. The Chief Instructor or any World Kuk Sool Association (WKSA) official may judge that another dedicated risk assessment is required to cover a specific activity; in that case, this risk assessment may be supported by other risk assessments.

In general terms, this risk assessment is written in the context of the following 3 key control measures:

1. KSW UK Schools events either take place at a KSW UK Schools official venue, such as a registered and licensed school, or a hired venue, such as a large sports facility. The operator of the venue, either the commercial provider or the KSW School Owner, is responsible for managing the general access, building and health and safety risks to As Low As Reasonably Practicable (ALARP) and tolerable. It is best practice that the venue-specific risk assessment is also shared with participants of event.
2. All participants at KSW UK Schools events are proficient KSW practitioners and are prepared effectively for the KSW UK Schools operated event by their instructor. For example, this includes all tournament divisions a participant may enter and any testing for their next belt that they may undertake. Where this is not the case, such as new material at a workshop or seminar, the instructor will take extra precautions to cover safety elements of the material being taught as outlined in this risk assessment.
3. KSW UK Schools has a network of highly experienced and competent Masters, School Owners, Officials and Instructors who have operated and attended many events, each sharing best practice and learning from experience. These personnel have trained for many years and deemed competent by WKSA on how to conduct their activity safely and therefore how to oversee the activity of participants. Adherence to the official tournament rules¹ contributes to this competency to implement a safe system of activity.

The control measures are specific to tournament, testing, demonstration and seminars conducted by KSW UK Schools but there is significant cross over and therefore all controls should be understood and implemented to reduce the risk to ALARP and tolerable. These do not preclude additional controls being implemented dynamically if the risk can be reduced further.

This risk assessment will be shared widely with all students, officials and parents/guardians to ensure the control measures are being implemented. It will be reviewed before each event and updated on an annual basis.

¹ [Official Tournament Rules](#)

Risk Assessment Matrix

Risk Score = Likelihood x Severity (L x S)		Likelihood of occurrence (L)				
		Extremely Unlikely (1) Conceivable but only in exceptional circumstances	Remote Possibility (2) Hasn't happened, but has the potential to happen	Possible (3) Could happen, or is known to have happened	Likely (4) Could easily happen	Highly Likely (5) Often occurs
Hazard Severity (S)	Catastrophic (5) Fatality/ Major damage to property or environment	ALARP (5)	Tolerable (10)	High Risk (15)	Intolerable (20)	Intolerable (25)
	Major (4) Permanent disability/ Significant damage to property or environment	ALARP (4)	Tolerable (8)	High Risk (12)	Intolerable (16)	Intolerable (20)
	Moderate (3) Significant injury/ Moderate damage to property or environment	ALARP (3)	Tolerable (6)	Tolerable (9)	High Risk (12)	High Risk (15)
	Minor (2) Minor to moderate injury/ Minor damage to property or environment	ALARP (2)	ALARP (4)	Tolerable (6)	Tolerable (8)	Tolerable (10)
	Insignificant (1) No injury/ No damage to property or environment	ALARP (1)	ALARP (2)	ALARP (3)	ALARP (4)	ALARP (5)

Acceptability of Assessed Risks

Risk Class	Interpretation
ALARP (1-5) Activity	CAN be undertaken (ALARP – As Low As Reasonably Practicable)
Tolerable (6-10) Activity	CAN be undertaken – additional prevention and mitigation measures to be taken if possible
High Risk (11-15)	Activity CANNOT be undertaken without further prevention and mitigation measures being taken
Intolerable (16-25)	Activity CANNOT be undertaken

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
1	General Access — Outside Activity Area	Slip or Trip hazard	9 (3x3)	<ul style="list-style-type: none"> Public WKSA Officials Judges Competitors 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> Public to be restricted to normal thoroughfares and seating area. Activity area to be clearly labelled and roped off. No public access allowed inside the activity areas. Walkways provided around perimeter with suitable access to dignitaries table, medal podium, photography and First Aid stations. Designated WKSA marshals patrol walkways to monitor for spillages or obstructions (e.g. bags/equipment). Regular collection of rubbish/ litter in activity area throughout the day <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> Public restricted to seating areas (tiered and/ or floor mounted seating). Seating is positioned at an appropriate distance from demonstration areas. All walkways must be free of obstructions (e.g. bags/equipment). <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> WKSA Seminar team and visiting instructors/students from other schools must familiarize themselves and adhere to the extant risk assessment for each hosting school. 	6 (3x2)	No
2	General Access — Outside Activity Area	Collision with Person	6 (3x2)	<ul style="list-style-type: none"> Public WKSA Officials Judges Competitors 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> Organisers are to stagger competition start times to reduce footfall at any one time. Competition info to be displayed clearly in more than one location to avoid crowding in one area. Periodic updates by tannoy to provide 	3 (3x1)	No

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
			6		additional information. <ul style="list-style-type: none"> • Instructors to brief students prior to competition to reinforce risk of collision in a busy environment. • WKSA Officials to patrol walkways and monitor build-up of people. WKSA Official Demonstration <ul style="list-style-type: none"> • Walkways and fire exits to be kept clear at all times to allow public to enter and leave when required. • Designated routes into and out of the demonstration area made clear to public. WKSA Official Seminar tour <ul style="list-style-type: none"> • WKSA Seminar team and visiting instructors/students from other schools must familiarize themselves and adhere to the extant risk assessment for each hosting school. 	3	
3	General Access — Outside Activity Area	Collision with weapon	6 (3x2)	<ul style="list-style-type: none"> • Public • WKSA Officials • Judges • Competitors 	WKSA UK-based Tournament/Testing <ul style="list-style-type: none"> • WKSA students are trained to transport their weapons in a safe and disciplined manner to minimize the risk of collision or injury. • WKSA Officials patrolling walkways will remind anybody carrying weapons incorrectly. • All students should be briefed by instructors to reinforce weapon handling when outside of activity area. WKSA Official Demonstration <ul style="list-style-type: none"> • WKSA students are trained to transport their weapons in a safe and disciplined manner to minimize the risk of collision or injury. • During demonstration practice, all students using a weapon will be directed to store 	3 (3x1)	No

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					<p>them in a safe, convenient place away from the demonstration area and designated walkways.</p> <ul style="list-style-type: none"> Students will only handle weapons during the demonstration away from public areas. <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> WKSA Seminar team and visiting instructors/students from other schools must familiarize themselves and adhere to the extant risk assessment for each hosting school. 		
4	General Access — Outside Activity Area	Collision with Competitor and/or weapon during practice outside of the tournament location	6 (3x2)	<ul style="list-style-type: none"> Public WKSA Officials Judges Competitors 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> Students to be briefed by Instructors on the need to practice in open areas away from public. WKSA Officials to patrol all areas to ensure appropriate practice is taking place. Students to practice for the minimum time necessary, allowing others to utilize practice areas. <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> Students to be given ample time to rehearse within the main hall during demonstration practice to avoid the need to practice in public areas. Students to be briefed by Instructors on the need to practice in open areas away from public. WKSA Officials to patrol all areas to ensure appropriate practice is taking place. Students to practice for the minimum time necessary, allowing others to utilize practice areas. 	3 (3x1)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					WKSA Official Seminar tour <ul style="list-style-type: none"> N/A 		
5	General Access — Inside Activity Area	Slip or Trip hazard	6 (3x2)	<ul style="list-style-type: none"> WKSA Officials Judges Competitors 	WKSA UK-based Tournament/Testing <ul style="list-style-type: none"> Activity area to be clearly labelled and roped off. Only essential equipment and weapons to be taken into the competition area at any one time. Bags and equipment not currently being used must be placed in a safe location outside the competition area. Judges will direct competitors to store weapons or protective equipment correctly prior to announcing medal positions. Regular collection of rubbish/ litter in activity area throughout the day WKSA Official Demonstration <ul style="list-style-type: none"> All equipment and personal belongings to be kept at a suitable distance from the demonstration area. WKSA Officials to monitor any trip hazards (e.g. mats) or spillages prior to commencing activity. All weapons to be stored separately and only taken onto activity area when being used. WKSA Official Seminar tour <ul style="list-style-type: none"> WKSA Seminar team should design their activity to minimize possibility of slips and trips and/or brief students of potential hazards prior to start of activity. WKSA Seminar team and visiting 	3 (3x1)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					instructors/students from other schools must familiarize themselves and adhere to the extant risk assessment for each hosting school.		
6	General Access — Inside Activity Area	Collision with person or weapon	6 (2x3)	<ul style="list-style-type: none"> • WKSA Officials • Judges • Students/Competitors 	WKSA UK-based Tournament/Testing <ul style="list-style-type: none"> • Competitors not to move around between activity areas unless escorted by a WKSA Official. • WKSA Officials to exercise additional awareness when moving around between activity areas. • Judges to elevate safety matters to appointed WKSA Officials who may halt activity if deemed unsafe. WKSA Official Demonstration <ul style="list-style-type: none"> • WKSA Officials overseeing demonstration activity must ensure that there is sufficient space between participants and/or weapons to avoid collision and potential injury. • Students should be given ample opportunity to rehearse the demonstration in order to understand the surrounding risks and possibilities for collision (particularly during techniques and weapons) WKSA Official Seminar tour <ul style="list-style-type: none"> • WKSA Seminar team should design their activity to minimize possibility of collisions and/or brief students on potential hazards prior to start of activity. • WKSA Seminar team and visiting instructors/students from other schools must familiarize themselves and adhere to 	3 (3x1)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					the extant risk assessment for each hosting school.		
7	General Wellbeing	Welfare or dehydration	6 (3x2)	<ul style="list-style-type: none"> • WKSA Officials • Judges • Competitors 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> • Judges to be provided with a packed lunch and drinking water throughout the day. • Judges to be given adequate welfare breaks during the competition. • Competitors to be given opportunity to rest and rehydrate between activity serials. • Instructors to remind competitors to bring adequate fluids for the duration of their competition/testing. • Testing participants to be given regular breaks to rehydrate. <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> • During the demonstration practice, all WKSA Officials and competitors to be afforded regular breaks to rest and rehydrate. <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> • During seminar activity participants are given adequate breaks to rest and rehydrate. 	3 (3x1)	
8	Spectators	Loss or abduction	12 (3x4)	<ul style="list-style-type: none"> • Juniors • Minors 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> • Juniors/minors must be supervised by parent/guardian at all times. WKSA holds no responsibility for guardianship, even when minors are participating in the competition. • WKSA Officials will monitor the main entry/exit points of the hall Tournament/ 	5 (1x5)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
			12 (3x4)		<p>testing is held.</p> <ul style="list-style-type: none"> • If a WKSA Official discovers a lost child they will alert the top table and venue staff in order to reunite the child with their parents/ guardian. • During testing, parents/guardians should know where their child is at all times within the testing area. If a child needs to leave the test, parents will be expected to meet their children. <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> • Whilst participants will take part in demonstration practice unaccompanied, they will be a minimum of Black Belt level and therefore no under Black Belts will be taking part. • Juniors/youths may only take part if parents are content for them to participate unaccompanied. <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> • Minors/Juniors participating in the event will be supervised in accordance with the safeguarding code for their school and in accordance with KSW UK Safeguarding policy. • Minors/Juniors spectating at the event will be supervised by their parent/guardian. 	4 (1x4)	
9	Safeguarding	Harm	12 (3x4)	<ul style="list-style-type: none"> • Vulnerable Adults • Children 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> • KSW UK Schools Safeguarding Team will provide a framework to ensure that all officials and adults charged with instructing/judging vulnerable adults and children are scrutinized through the Disclosure Barring System (DBS) • Parents/guardians of vulnerable adults and children will retain overall 	4 (1x4)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					responsibility for the duration of the tournament/testing. WKSA Official Demonstration <ul style="list-style-type: none"> • KSW UK Schools Safeguarding Team will provide a framework to ensure that all officials and adults charged with instructing/judging vulnerable adults and children are scrutinized through the Disclosure Barring System (DBS) WKSA Official Seminar tour <ul style="list-style-type: none"> • The UK Seminar team will be fully DBS checked on arrival at each host school. • Activity will be covered by the WKSA safeguarding code and specific policy for the host school. 		
10	Safeguarding	Emotional and psychological distress	9 (3x3)	<ul style="list-style-type: none"> • Vulnerable Adults • Children 	WKSA UK-based Tournament/Testing <ul style="list-style-type: none"> • Judges and WKSA Officials are briefed on the need to be sensitive to anxieties and nervous individuals. • Parents/guardians should be on hand at all times in case children/vulnerable adults need reassurance. • Instructors/officials to create a supportive and inclusive environment to alleviate stress. WKSA Official Demonstration <ul style="list-style-type: none"> • Demonstration practices are overseen by experienced instructors/WKSA Officials. • WKSA Officials should monitor all children and vulnerable adults during the demo practice and deal with any concerns sensitively. • Instructors/officials to create a supportive and inclusive environment to alleviate 	4 (2x2)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					stress. WKSA Official Seminar tour <ul style="list-style-type: none"> • Seminars are run by experienced WKSA Instructors. • Children/vulnerable adults will still be supervised by their own instructors and have access to parents/guardians. • Activity will be covered in accordance with policies and processes overseen by the UK Safeguarding Team and any additional policies maintained by the host school. 		
11	Sound and Computer System	Electrical hazard	12 (3x4)	<ul style="list-style-type: none"> • Public • WKSA Officials • Competitors 	WKSA UK-based Tournament/Testing <ul style="list-style-type: none"> • Electrical equipment (e.g. Laptop, speakers, tannoy system, projector(s)) to be positioned away from activity area. • All electrical leads to be securely fitted. • Only 13 amp systems to be used with correct fuses in place. WKSA Official Demonstration <ul style="list-style-type: none"> • Electrical equipment (e.g. Laptop, speakers, tannoy system, projector(s)) to be positioned away from activity area. • All electrical leads to be securely fitted. • Only 13 amp systems to be used with correct fuses in place. WKSA Official Seminar tour <ul style="list-style-type: none"> • If electrical equipment is required it will be connected in accordance with local procedures at host school. 	5 (1x5)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
12	Sound and Computer System	Trip Hazard	4 (2x2)	<ul style="list-style-type: none"> • Public • WKSA Officials • Competitors 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> • All electrical leads to be securely and tidily taped away • Leads not to cross walkways for public access. <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> • All electrical leads to be securely and tidily taped away • Leads not to cross walkways for public access. <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> • All electrical leads to be securely and tidily taped away • Leads not to cross walkways for public access. 	3 (3x1)	
13	Discipline — Open Hand Forms	Injury	6 (3x2)	<ul style="list-style-type: none"> • Competitors 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> • Trained and conditioned participants carrying out pre-arranged set forms from WKSA Kuk Sool Won™ syllabus. • Clearly defined unobstructed competition area provided. • Judges to have undertaken either a designated judging course or appropriate training within their school setting, and mentorship to be provided during the competition by more senior, competent and experienced personnel. <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> • Trained and conditioned participants carrying out pre-arranged set forms from WKSA Kuk Sool Won™ syllabus. • All participants to be well practiced in requirements of the demonstration. • Clearly defined unobstructed activity area provided. 	4 (2x2)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					WKSA Official Seminar tour <ul style="list-style-type: none"> Trained and conditioned participants carrying out pre-arranged set forms from WKSA Kuk Sool Won™ syllabus. 		
	Discipline — Techniques	Injury	12 (3x4)	<ul style="list-style-type: none"> Competitors and Partners 	WKSA UK-based Tournament/Testing <ul style="list-style-type: none"> Trained and conditioned participants carrying out techniques from WKSA Kuk Sool Won™ syllabus. All participants to be well practiced in requirements of the technique set they are performing and in accordance with tournament rules. Clearly defined unobstructed competition area provided. Attention is paid to selection of suitable partners (skill level and size). Use of specialist matting for falling. Judges to have undertaken either a designated judging course or appropriate training within their school setting, and mentorship to be provided during the competition by more senior, competent and experienced personnel WKSA Official Demonstration <ul style="list-style-type: none"> All techniques to be demonstrated should be well rehearsed by all participants prior to the activity. WKSA Officials should provide adequate space for techniques to be executed safely. Use of specialist matting for falling. WKSA Official Seminar tour <ul style="list-style-type: none"> All activity should be carried out in accordance with the WKSA syllabus and 	6 (3x2)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					under close supervision of senior WKSA Officials. <ul style="list-style-type: none"> Use of specialist matting for falling. 		
	Discipline — Techniques Manual handling of Specialist Matting	Injury	4 (2x2)	<ul style="list-style-type: none"> Competitors 	WKSA UK-based Tournament/Testing <ul style="list-style-type: none"> Moving mats to be overseen by WKSA Officials. Adults to supervise the activity of younger personnel assisting with moving specialist matting. WKSA Official Demonstration <ul style="list-style-type: none"> Moving mats to be overseen by WKSA Officials. Adults to supervise the activity of younger personnel assisting with moving specialist matting. WKSA Official Seminar tour <ul style="list-style-type: none"> Mats to be provided by host school in accordance with extant risk assessment. 	2 (2x1)	
	Discipline — Weapons	Cut or hit from weapon	12 (3x4)	General Public <ul style="list-style-type: none"> WKSA Officials Judges Competitors 	WKSA UK-based Tournament/Testing <ul style="list-style-type: none"> Trained and conditioned participants carrying out weapons forms from WKSA Kuk Sool Won™ syllabus. Activity area to be cordoned off to mitigate possibility of injury to public. Use of official WKSA quality weapons only. Weapons used will not be live (i.e. blunt) Activity areas (rings) to be increased to provide more space where possible. Competitors to be made aware of adjusting stepping to remain safely within the ring. 	9 (3x3)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					<p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> • Trained and conditioned participants carrying out weapons forms from WKSA Kuk Sool Won syllabus. • Activity area to be cordoned off to mitigate possibility of injury to public. • Use of approved and official WKSA quality weapons only. • Weapons used will not be live (i.e. blunt) unless required for sword cutting in which case only trained adult Black Belts will be permitted to use live blade. <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> • Trained and conditioned participants carrying out weapons forms from WKSA Kuk Sool Won™ syllabus. • Seminar activity overseen by senior WKSA Officials. • Use of official WKSA quality weapons only. • Weapons used will not be live (i.e. blunt) unless required for sword cutting in which case only trained adult Black Belts will be permitted to use live blade. 		
	<p>Discipline — Weapons / Breaking</p>	<p>Injury from flying object (e.g. wood breaking, archery, glass bottle breaking, sword cutting)</p>	<p>12 (3x4)</p>	<ul style="list-style-type: none"> • Participants in activity and officials 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> • Competent WKSA personnel to run the event. • Appropriate safety briefing and safety equipment will be provided. • Participants demonstrating reckless behaviour will be removed from the activity. • Breaking competition restricted to adult Black Belts carrying out pre-arranged breaks logged on the tournament entry form. 	<p>6 (2x3)</p>	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
					<ul style="list-style-type: none"> • Pre-arranged safe directions will be selected and all public and participants restricted from accessing this area during the activity. • Where possible a designated activity area to be provided. <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> • Competent WKSA personnel to run the event. • Appropriate safety briefing and safety equipment will be provided. • Participants demonstrating reckless behaviour will be removed from the activity. • Pre-arranged safe directions will be selected and all public and participants restricted from accessing this area during the activity. <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> • Senior WKSA Officials to run the event. • Participants demonstrating reckless behaviour will be removed from the activity. • Pre-arranged safe directions will be selected and all public and participants restricted from accessing this area during the activity. <p>A dynamic risk assessment should be completed and put in place to mitigate risk even further if deemed necessary.</p>		

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
16	Discipline — Sparring	Injury from activity	12 (3x4)	<ul style="list-style-type: none"> Competitors 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> Only trained participants to take part, deemed competent by their instructor. Competitors are advised and given time by their ring judges to stretch and warm up prior to sparring. WKSA enforce strict no contact rules competition. Judges to have undertaken either a designated judging course or appropriate training within their school setting, and mentorship to be provided during the competition by more senior, competent and experienced personnel. A tool box talk with regard to sparring contact is given by the Kuk Sool Director immediately prior to the start of the competition. Senior WKSA Officials are allocated to competition rings to ensure that the contact rules are adhered to, as is the strict warning and disqualification system. All correct personal protective equipment (PPE) will be worn throughout, and verified by the centre judge at the start of each bout of sparring. The centre judge will halt the sparring match to refit PPE where it is loose or comes off. The use of blind/uncontrolled skills are forbidden within the rules. <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> N/A <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> Activity to be overseen by senior WKSA Officials and hosting school instructors. WKSA enforce a strict no contact rules. 	9 (3x3)	

No	Operation or Action	Hazard Identified	Inherent Risk	Who might be at Risk	Action taken to minimize Risk	Residual Risk	Further controls?
	WKSA Activity	First Aid requirement due to injury	9 (3x3)	<ul style="list-style-type: none"> All 	<p>WKSA UK-based Tournament/Testing</p> <ul style="list-style-type: none"> A dedicated First Aid station with qualified persons is available throughout the event. First Aid during testing shall be provided by qualified WKSA personnel or the venue staff. <p>WKSA Official Demonstration</p> <ul style="list-style-type: none"> A dedicated First Aid station with qualified persons is available throughout the event. <p>WKSA Official Seminar tour</p> <ul style="list-style-type: none"> First Aid will be provided in accordance with the hosting school/venue risk assessment. 	6 (3x2)	
	WKSA Activity	Communicable diseases	9 (3x3)	<ul style="list-style-type: none"> All 	<p>All activity and venues</p> <ul style="list-style-type: none"> Strict adherence to health procedures and guidelines in force at the time. Adequate sanitation measures, hand hygiene and cleaning 	4 (2x2)	
	WKSA Activity	Emergency evacuation	9 (3x3)	<ul style="list-style-type: none"> All participants 	<p>All activity and venues</p> <ul style="list-style-type: none"> Each venue will have its own emergency procedures and clearly marked emergency exits and evacuation routes. Students, parents and participants to familiarise themselves with these procedures. WKSA officials to ensure that emergency exits within activity area are kept clear and accessible at all times. 	5 (1x5)	

Created by	Name	Kuk Sool Won UK Schools	Date	13/11/23	Signature	Signed electronically	Position	
Approved by	Name	SSKJN John Ives	Date	13/11/23	Signature	Signed electronically	Position	Chief Instructor Kuk Sool Won™ UK Schools